

# DANCE ILLUMINATION REGISTRATION

## *RULES AND REGULATIONS*

**Dancers and all guests/affiliates of dancers must follow the studios policy handbook, code of conduct and rules and regulations.**

### ***Registration:***

There is an annual registration fee of \$15.00 per student, maximum \$20 per family. An annual registration fee covers the cost of administration and studio usage fee. Registration fees are not refundable. All families can complete registration by logging into our parent portal. This can be found on our login page at [www.danceillumination.com](http://www.danceillumination.com)

### ***Tuition:***

The dance season runs from August to June. Tuition Payments are scheduled from September to May. Monthly tuition is due by the 1st of each month. **On the 5th of the month a \$15 late fee will be applied. Students may not return to class until tuition is paid in full.** Tuition and special event fees are non-refundable.

Cash, money orders and cashiers checks will be accepted for special events only. Please make payments out to Dance Illumination and memo child's name and class information. All monthly payments must be paid through our online system, which you can find through our website/parent portal login. We accept all major credit/debit cards (Mastercard/Visa). If you are interested in automatic withdrawal please contact the studio.

***IMPORTANT NOTE: WE DO NOT ACCEPT PERSONAL CHECKS AT ANY TIME!***

During the month of January and April (Holiday/Break months), all payments must be made by the 1st of the month, as studio will be closed for the holidays (Christmas and Spring Break...etc).

Dance Illumination does not prorate tuition and fees due to holidays, personal vacations, school vacations, missing classes or breaks. Tuition is based on an even number of weeks during the dance season.

### ***Additional Fees:***

Tuition does not include the registration fee, dancewear, shoes, costumes, recital fees/package and tickets, media services, private lessons, or special events.

***Class Price List:***

<b>Class Prices</b>	<b>Tuition is due the 1st of each month.</b>
1 Class	\$35/Month
2 Classes	\$65/Month
2.5 Classes	\$80/Month
3 Classes	\$95/Month
3.5 Classes	\$110/Month
4 Classes	\$120/ Monthly Unlimited

***Costumes:***

Costumes fees can be paid in full or split in half into two monthly payments. The 1st half of the costume fee is due in October along with monthly tuition. The 2nd half of the costume fee is due in November along with monthly tuition. Each class has a required \$75 costume fee in order to participate in the end of the year performance (recital). Late costume orders are subject to a \$10.00 late fee charge. All accounts and monthly fees must be current in order to take costumes home during picture week.

***Recital:***

There is an end of the year performance (recital) fee for all participating students. The performance is during the first weekend of June and is optional for students in standard classes and required for pre-professional company. Recital fees are due in March 23rd 2020. Each package provides different payment options and does not exceed \$80. This does not include the cost of photos or video or any additional purchases. Recital Information will be emailed through our parent portal during the 1st week of December.

***Refund Policy:***

There are no refunds on monthly fees, private lessons, special events, costumes, tuition, registration, dancewear, shoes, recital tickets, recital fees, videography, photography or workshop/masterclass.

***General Class Information:***

Once you have submitted payment and received a confirmation of your registration you are all set to begin classes. Classes officially begin August 19th 2019. We will not contact you unless there is a question about the registration process. Families can only register for classes by his or her age. Students should be dropped off no earlier then 10 minutes before their scheduled class time and picked up as soon as classes are released. All late pick ups will be charged \$10 for every 30 minutes late. All students 8 and under must have a parent in the building (in designated waiting area) during class time. All families must sign a waiver release form in order to participate. Please see the dress code for proper class attire, code of conduct and policy handbook for parent/student procedures.

***Release Forms:***

All waivers, policy handbooks, studio calendars, dress codes, code of conduct and rules and regulations forms are provided in the parent portal. Please be sure to carefully read our policies before registering for classes. All participating families must check the release form boxes before completing registration.

***Dance Illumination Events and Closures Dates:***

**FULL CALENDAR AVAILABLE IN PARENT PORTAL**

August 18th: Back To School Bash (King Center Jackson Mi 12 to 6pm)

August 19th: Classes Begin

August 30th-September 2nd: Studio Closed For Labor Day

September 6th: Bright Walls Festival Performance Jackson Mi

September 7th: Open House 12 to 4pm- Registration and Free Trial Classes

12 to 12:45-Pre Ballet/Creative Movement (Ages 2.5 to 4)

1 to 1:45-Ballet Tap Combination (5 to 10)

2 to 2:45-Hip Hop Beginner/Intermediate (10+)

3 to 3:45-Jazz Funk Intermediate/Advanced (10+)

October 1st: Costume Fee (along with tuition)

November 1st: Costume Fee (along with tuition)

December 23rd-January 5th: Closed for Christmas Break

(Tuition payments due by the 1st)

January 6th: Classes Back In Session

January 20th: Closed for MLK Day

February 17th: Closed For Presidents Day

March 23rd: End of Year Performance Fee Due

April 3rd-12th: Closed For Spring Break

(Tuition payments due by the 1st)

May 11th-15th: Parent Meeting For End of The Year Performance

May 18th-22nd: Picture Week and Costumes Go Home

May 22nd-25th: Closed For Memorial Day

June 1st: Dress Rehearsal

June 6th: Dress Rehearsal 2

June 7th: End of The Year Performance

June 12th: HOD Auditions

*Dance Illumination provides a Policy Handbook, Code of Conduct, Dress Code and a Release and Liability Waiver, available through our registration portal. By signing up for classes you agree to all terms and conditions provided by Dance Illumination.*